

APC'S UNIT 4 SENIORITY POINT CALCULATOR

Seniority Point Calculation for (name): _____

FIRST ☞ Have you worked in more than one Unit 4 classification at your **current** campus? If so, copy this page **before** completing the form, and use a copy for each additional classification. We strongly urge that you begin by calculating your points for your **highest** classification, and then work backward through any other classifications in which you have worked or are now working at your current campus.

A. Calculate Your Qualifying Months In This Classification:

1. Classification: _____
2. Date You Began Employment in This Classification at Your **Current** Campus: ____/____/____
NOTE: Although not explicitly stated in the contract, seniority points may not be carried from one CSU campus to another, even if an employee held permanency in the same classification at both campuses.

3. Last Month Included In This Calculation: ____/____

4. Months for Which You Did **Not** Earn Seniority Points in This Classification:
NOTE: These could include the first and/or last month(s) in the classification and/or months during which you were on a leave that does not qualify for seniority points (*see Article 33.15 of the 2000-2003 APC/CSU Collective Bargaining Agreement*).

MONTH(S)	/ YEAR	REASON
_____	/ _____	_____
_____	/ _____	_____
_____	/ _____	_____
_____	/ _____	_____
_____	/ _____	_____

5. Total Months Employed in This Classification: _____
6. (Subtract) Total Non-Qualifying Months (see #4): - _____
7. (Equals) TOTAL Qualifying Months in This Classification: = _____

B. Calculate Your Points Earned While In This Classification:

Now calculate your seniority points earned **while employed in this classification** at your current campus.

8. Total Number of **qualifying** months worked **full time**: _____ x 1.0 = _____ Points
9. Total Number of **qualifying** months worked **half time**: _____ x 0.5 = _____ Points
10. Total Number of **qualifying** months worked **quarter time**: _____ x 0.25 = _____ Points
11. Total Number of **qualifying** months worked _____ time: _____ x _____ = _____ Points
12. (Add 8, 9, 10, and 11) TOTAL Seniority Points Earned While in This Classification: _____ Total Points

C. Determine Your Total Points For This Classification:

Finally, supplement your points earned while employed in **this** classification with points earned while employed in **other equal or higher** classifications at your current campus.

13. Total Points in **Other Equal or Higher Classification(s)**: _____ + _____
NOTE: This number is the sum of points included in #12 on **other** copies of this form.
14. (Add 12 and 13) TOTAL Seniority Points in This Classification at Current Campus: =